

EMPLOYEE SELF-SERVICE



Employee Access

View Claim Status

Access Coverage and Benefits

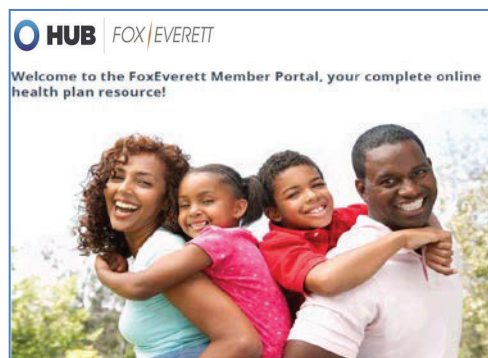
Review Plan Document

Your company's health plan and **Fox Everett, a division of HUB International**, have established a Website and Mobile App for your convenience to access information about your medical claims and employee health benefits.

Your online benefits website is available 24 hours a day, seven days a week. Follow the steps below to access the employee website.

Website Access

Website: mybenefits.foxeverett.com



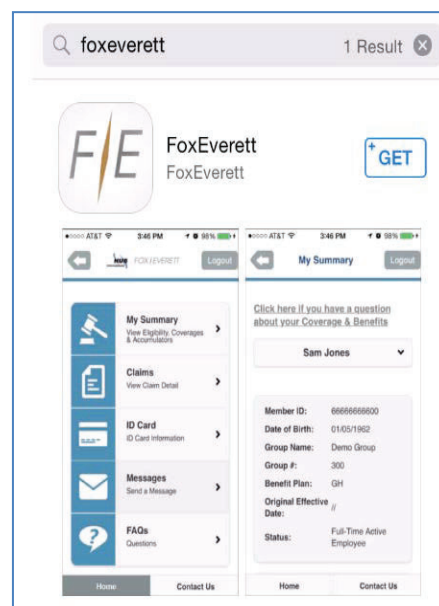
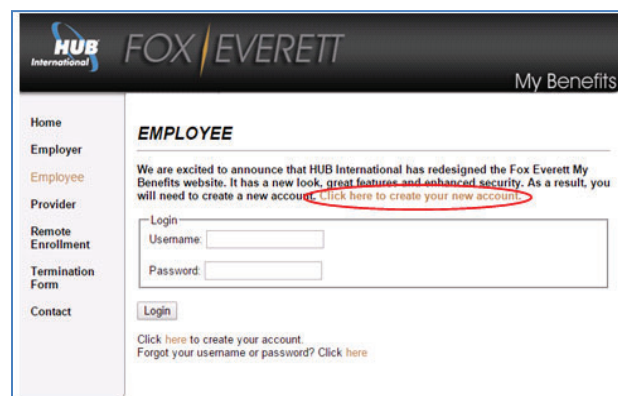
Mobile App

Fox Everett, a division of HUB International, is pleased to offer a self-service online tool with a mobile app. The mobile app name with Apple and Google is **FoxEverett**. This service is HIPAA compliant concerning patient privacy and gives online access to benefit information and services as well as a copy of your Fox Everett ID Card. Members are able to use their same desktop login and password information.

View your Benefits and Coverage information, Look up Claims, View your Member ID Card, and much more!

Logging into Online Benefits

- Click the Employee link on the left of the screen.
- To request online access, click the link '[Click here to create your new account](#)'. This link is located above the login section.
- Review the 'License Agreement' and select **AGREE**.
- Enter your Name, Date of Birth, and Member ID exactly as it appears on your ID card.
- If your **Group Number** contains a dash, enter only the number(s) before the dash.
- The Registration Screen will appear; complete the required fields, assign a User Name, Password & answer the Security questions.
- If you misplaced your login information, click the link on the Home page '[Forgot your username or password?](#)'.



EMPLOYEE SELF-SERVICE



Employee Access

Claim Status

You can check the status of your healthcare claims by clicking the **Claims** menu choice on the top bar. This will take you to your claims activity displaying processed and In process claims.

Home

Coverage & Benefits

Claims

Access Authorization

Forms & Resources

Flex Accounts

Click on the claim to view more details for a specific claim. To view past claims, click on Advanced Search. You can download a list of claim by details by selecting the Advanced Search link at the bottom of the page.

Only prior and current year claims will be available to view online.

Claim Number	Service Date	First Name	Last Name	Provider	Claim Status	Total Charge	Paid Amount	You Owe	Date Paid
010NNNNNNNNNN	1/1/2015	John	Doe	Fox Everett	Processed	\$100.00	\$40.00	\$25.00	1/31/2015
010XXXXXXX	2/1/2015	John	Doe	Fox Everett	In Process	\$200.00			
Show	Last 10	for	All	Search					
Advanced Search									

Dependent Information

Home	Coverage & Benefits	Claims	Access Authorization	Forms & Resources	Flex Accounts
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To access dependent information on your spouse or adult children (18+ years old), the adult dependent(s) will need to register and grant you access to their information. Access the link above 'Access Authorization' and follow the instructions to request access to a family member's online information.

Contact Us

The website gives you access to email us directly with your questions. From the Coverage & Benefit tab, click the Link [Click here if you have a question about your Coverage & Benefits](#).

After the selection of a specific claim number and you have a question, click the link [Click here if you have a question about a claim](#).

Flexible Spending Account

Home	Coverage & Benefits	Claims	Access Authorization	Forms & Resources	Flex Accounts
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If we administer your cafeteria plan, the website also gives you access to your FSA Status. You can view contributions, claims, payments and more.

Customer Service 601.607.5508 or 800.701.2643
Website Support 601.607.5414

Network Provider Access

Refer to your ID card, in the Medical Section, where you will find the websites and phone numbers for accessing this information.

Pharmacy Claims

Pharmacy claims are only displayed in the website when payment is made to the insured.

Prescriptions purchased with your drug card will not be accessible on the portal. You will be required to register via the retail pharmacy website to obtain claim data.

Plan Schedule of Benefits

Various plan summaries are available within the Web Portal. These summaries may include medical, dental, vision and other plan information applicable to your employer's health and welfare plans. Click the appropriate link to view plan information including covered services, deductibles, co-payments and more.

Note: This is not a guarantee of benefits. This is a general summary of the benefits available under this plan and is not intended to be used as an authorization for services to be provided.

View EOB/Explanation of Benefits

After clicking the claim link, you will have the option to view an electronic version of the claim. If available, an exact copy of the paper EOB you received in the mail will be provided for your review.

Online Service Request

The website also gives you access to 'Quick Links' on the Home Page; providing you with several request options that can be automatically routed to your benefit administrator. Click the request type to link to any of these available options:

- Print ID Card
- Request New ID Card
- Frequently Asked Questions
- EOB Paperless Preference